

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Organization/Company Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to support the VJ visa application of [Applicant's Name], who is my [relationship to applicant, e.g., spouse, child, etc.].

[Briefly explain your relationship and any relevant background information. Include details such as how long you have known the applicant, any significant experiences you've shared, etc.]

The purpose of [Applicant's Name] applying for a VJ visa is [explain the reason for the visa application, such as family reunification, attending an event, etc.].

I can confirm that [Applicant's Name] has made every effort to comply with all necessary requirements and procedures for the VJ visa application. [Mention any specific details that support the applicant's case, such as financial stability, community ties, etc.]

Please feel free to contact me at [your phone number] or [your email address] should you require any further information or clarification.

Thank you for considering this application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]