

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

U.S. Citizenship and Immigration Services

[Address of the service center processing your application]  
[City, State, Zip Code]

Subject: VJ Visa Petition for [Beneficiary's Full Name]

Dear Sir/Madam,

I am writing to formally submit my VJ visa petition on behalf of my spouse, [Beneficiary's Full Name], who resides in [Beneficiary's Country]. We were married on [Date of Marriage] and have a genuine and loving relationship.

Enclosed with this letter, you will find the following documentation to support our petition:

1. Completed Form I-130 (Petition for Alien Relative)
2. Copy of our marriage certificate
3. Evidence of our relationship (photos, correspondence, etc.)
4. [List any additional documents as needed]

I kindly request that you expedite the processing of this petition as we are eager to be reunited.

Thank you for your time and attention to this matter. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Immigration Status] (if applicable)