

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consular Office Address]
[City, State, Zip Code]

Subject: Application for VJ Visa

Dear Sir/Madam,

I am writing to formally apply for the VJ visa under the [specific category or purpose of visit, e.g., family reunification, etc.] as outlined in the relevant immigration regulations.

I am a [your nationality] citizen currently residing in [country of residence], and I wish to visit [destination country] to [briefly explain the purpose of your visit, e.g., meet family members, participate in a family event, etc.].

Enclosed are the required documents for my visa application:

1. Completed visa application form
2. Passport-sized photographs
3. Copy of my valid passport
4. Proof of relationship (e.g., birth certificates, marriage certificate)
5. Evidence of financial support (e.g., bank statements, sponsor letter)
6. [Any additional documents as required]

I assure you that I will adhere to all visa regulations and return to [country of residence] upon the completion of my visit.

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]