

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

U.S. Department of State
[Specific Consulate or Embassy Address]
[City, Country]

Subject: Letter of Intent for VJ Visa Application

Dear Consular Officer,

I am writing to express my intent to apply for a VJ Visa in order to [briefly state purpose, e.g., join my spouse in the United States]. I am currently in [current location] and am looking forward to reuniting with my family and contributing positively while in the U.S.

[In this section, provide a brief background about your situation, your relationship, and any relevant details that support your application.]

I have attached [list any supporting documents you are including, e.g., proof of relationship, financial statements, etc.] to support my application.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]