

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Title]
[Organization/Company Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my support for [Applicant's Name] in their application for the VJ position at [Organization/Company Name]. As [his/her/their] [relationship to the applicant, e.g., colleague, mentor, etc.], I have witnessed [his/her/their] exceptional skills in [relevant skills/experience] and know that [he/she/they] would be a valuable asset to your team.

[Insert a paragraph detailing specific experiences or accomplishments of the applicant that highlight their qualifications for the role. Include any relevant projects, skills, or attributes that make them an ideal candidate.]

I strongly believe that [Applicant's Name]'s dedication and talent will contribute greatly to the innovative work being done at [Organization/Company Name]. I wholeheartedly recommend [him/her/them] for the VJ position and am confident [he/she/they] will exceed your expectations.

Please feel free to contact me at [your phone number] or [your email] should you require any further information.

Thank you for considering this application.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]