

[Your Name]
[Your Address]
[City, Province, Postal Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, Province/State, Postal Code]
[Country]

Dear [Recipient's Name],

I am writing to formally invite you to visit me in Canada for [duration of visit, e.g., two weeks] from [start date] to [end date]. During your stay, we plan to [briefly outline plans, activities, or reason for visit, e.g., explore the city, attend a family gathering, etc.].

As a [your status in Canada, e.g., Canadian citizen, permanent resident], I will ensure that you have [provide details about accommodation, support, and any other arrangements].

Please ensure that you bring the following documents for your visa application:

- A copy of my passport/ID
- Proof of my status in Canada
- [Any other relevant documents, e.g., financial support, itinerary]

I look forward to your visit and spending quality time together. Should you need any more information, please feel free to reach out to me.

Warm regards,

[Your Name]

[Your Signature (if sending a hard copy)]