

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Immigration Office Address]

[City, State, Zip Code]

Subject: Parental Visa Application Request

Dear [Immigration Officer's Name],

I hope this letter finds you well. I am writing to formally request a Parental Visa for my [relationship to you, e.g., mother, father], [Parent's Name], who currently resides in [Parent's Country].

[Briefly explain your situation, including your connections to your parent, your current residency status, and any relevant details that support your application.]

I kindly request that you consider granting this application, as it would greatly benefit our family's well-being and emotional support. Attached are the necessary documents to support this request, including [list documents such as proof of relationship, financial support, and any additional relevant information].

Thank you for your time and consideration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]