

[Your Name]  
[Your Title/Position]  
[Your Company/Organization]  
[Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title/Position]  
[Recipient's Company/Organization]  
[Recipient's Address]  
[Recipient's City, State, Zip Code]

Dear [Recipient's Name],

We are thrilled to announce the upcoming release of [Title of the Film/Show] on VHS! This iconic title will be available to fans and collectors beginning on [Release Date].

[Add a brief description of the film/show, its significance, and any special features or bonuses included in the VHS release.]

As part of this release, we will be hosting [mention any events, promotions, or pre-orders]. We invite you to join us in celebrating this new addition to our collection.

For more information, please visit our website at [website URL] or contact us at [contact information].

Thank you for your support, and we look forward to sharing this exciting release with you!

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Company/Organization]