

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Support Team

[Manufacturer's Name]
[Manufacturer's Address]
[City, State, Zip Code]

Dear Customer Support Team,

I hope this message finds you well. I am writing to seek assistance regarding my VHS player model [Model Number], which I purchased on [Purchase Date].

[Brief description of the issue you are experiencing with the VHS player, including any troubleshooting steps you've already taken.]

I would appreciate your guidance on how to resolve this issue.

Additionally, if there are any specific troubleshooting steps or resources you can provide, I would be grateful.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]