

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to share with you a VHS recording that I believe holds great sentimental value.

The recording features [brief description of the content, e.g., family gatherings, vacations, special events] and captures [specific memories or moments]. I thought it would be meaningful for you to have a copy, as it brings back wonderful memories of [specific connection to the recipient]. I have taken the liberty of creating a digital copy that I can share with you. Please let me know if you would prefer to receive the original VHS tape or the digital version.

Looking forward to hearing from you soon!

Warm regards,

[Your Name]
[Your Phone Number]