

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inquire about the VGA cables available through your company.

Specifically, I would like to know:

1. The various types of VGA cables that you offer.
2. Pricing information for bulk orders.
3. The specifications and lengths available.
4. Any warranties or guarantees regarding product quality.

I am looking forward to your prompt response, as this information is essential for my upcoming project. Thank you for your assistance.

Best regards,

[Your Name]