

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]
Subject: Letter of Authorization

To Whom It May Concern,

I, [Your Name], hereby authorize [Authorized Person's Name], holding a valid identification (ID/Passport Number: [ID/Passport Number]), to act on my behalf regarding my visa application process at VFS Global. This authorization includes, but is not limited to, submitting documents, collecting my passport, and any other necessary actions related to my visa application with your esteemed office.

I understand that all information provided will be under my responsibility, and I affirm that this authorization remains effective until the completion of my visa processing.

Thank you for your assistance in this matter.

Sincerely,
[Signature]
[Your Name]