

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

VFS Global

[Address of VFS Center]
[City, State, Zip Code]

Subject: VFS Appointment Confirmation for Visa Application

Dear [Recipient's Name],

I am writing to confirm my appointment at the VFS Global center for the submission of my visa application.

****Appointment Details:****

- ****Appointment Date:**** [Date of Appointment]
- ****Time:**** [Appointment Time]
- ****Visa Type:**** [Type of Visa]
- ****Application Reference Number:**** [Reference Number]

Please find the necessary documents attached for your reference.

Thank you for your assistance.

Sincerely,

[Your Name]