

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

VFS Global

[Relevant Office Address]
[City, State, Zip Code]

Subject: Appeal for [Visa Type/Service] Entry Refusal - [Your Reference Number]

Dear VFS Global Team,

I hope this letter finds you well. I am writing to formally appeal the recent decision regarding my application for [specific visa/service], referenced under [Your Reference Number], submitted on [Submission Date]. [Briefly explain the reason for your application and the significance of the visa/service to you.]

Upon receiving the refusal notice dated [Refusal Date], I was [describe your feelings/concerns about the decision]. I believe that the decision was made based on [mention any specific reasons cited in the refusal letter], and I would like to provide additional information for your consideration.

[Clearly outline your points, providing any documents or evidence that support your appeal. You may want to include personal circumstances, changes in your situation, or additional documents that were not included in the original application.]

I sincerely request that you reconsider my application based on the information provided above. I am eager to comply with all requirements and provide any additional documentation as needed.

Thank you for taking the time to review my appeal. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Application Number] (if applicable)

[Attachment List: Mention any documents attached to support your appeal]