

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

VFS Global

[Specific VFS Office Address]
[City, State, Zip Code]

Subject: Visa Application Support Letter

Dear Sir/Madam,

I am writing to support my visa application for [type of visa, e.g., tourist, business, student] to [destination country] for the purpose of [explain purpose, e.g., visiting family, attending a conference, studying].

I intend to travel from [start date] to [end date]. During my stay, I will be residing at [address of accommodation or hotel].

I have attached the necessary documents to support my application, including:

1. Completed visa application form.
2. Valid passport and photocopies.
3. Proof of financial means (bank statements, pay stubs).
4. Travel itinerary, including flight reservations.
5. [Any additional documents like invitation letters, hotel bookings, etc.]

I assure you of my intent to return to [your home country] upon completion of my visit and that I will adhere to all the rules and regulations of [destination country].

Thank you for considering my application. Please do not hesitate to contact me should you require any further information.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]