

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[VFS Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to follow up on my application for the [Job Title] position that I submitted on [Date of Application].

I am very enthusiastic about the opportunity to join your team and contribute to [specific aspect of the company or role]. I believe my skills and experiences, particularly [mention any relevant experience or skill], align well with the requirements of the position.

I would appreciate any updates regarding my application status and the timeline for the hiring process. Thank you for considering my application. I look forward to the possibility of discussing my application further.

Warm regards,
[Your Name]