

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally verify my self-employment status as [Your Job Title/Business Name]. I have been operating my business since [Start Date], providing [Brief Description of Services/Products Offered].

Below are the details of my self-employment:

- **\*\*Business Name\*\***: [Your Business Name]
- **\*\*Business Address\*\***: [Business Address]
- **\*\*Type of Business\*\***: [Type of Business]
- **\*\*Tax ID Number\*\***: [Tax ID Number, if applicable]
- **\*\*Annual Revenue (if necessary)\*\***: [Estimated or actual annual revenue]

Attached, please find supporting documents that demonstrate my self-employment status, including [list any attached documents such as tax returns, business licenses, contracts, etc.].

If you require additional information or further documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]