

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Landlord's Name]
[Property Management Company]
[Company Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to verify the rental history of [Applicant's Name] as part of their application for the property located at [Property Address].

[Applicant's Name] has resided at [Previous Address] from [Start Date] to [End Date]. During this time, they consistently paid rent on time and maintained the property in good condition.

If you have any further questions or require additional information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title or Relationship to Applicant]
[Your Company or Organization, if applicable]