

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Subject: Vehicle Transfer Letter for Lost Title

Dear [Recipient's Name],

I, [Your Full Name], am writing to formally transfer ownership of the following vehicle:

- **Make:** [Vehicle Make]
- **Model:** [Vehicle Model]
- **Year:** [Vehicle Year]
- **VIN:** [Vehicle Identification Number]
- **License Plate Number:** [License Plate Number]

Due to [a brief explanation of the circumstances leading to the loss of the title], I am unable to provide the original title at this time. To the best of my knowledge, there are no liens against this vehicle.

I affirm that I am the lawful owner of the vehicle mentioned above and have the right to transfer ownership.

Please sign below to acknowledge acceptance of this vehicle and its current condition.

[Recipient's Name]
[Date]

Thank you for your understanding. If you have any questions or require further information, please feel free to contact me.
Sincerely,

[Your Signature]
[Your Printed Name]