

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Finance Company Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Finance Company Name/Loan Officer's Name],

I am writing to formally request financing for a vehicle purchase. I have identified a vehicle that meets my needs and I am seeking financial assistance to complete the purchase.

Details of the vehicle are as follows:

- Make and Model: [Vehicle Make and Model]
- Year: [Year]
- VIN: [Vehicle Identification Number]
- Purchase Price: [Total Cost]
- Down Payment: [Amount of Down Payment]

I believe my financial profile demonstrates my ability to repay the loan responsibly. My credit score is [Your Credit Score], and my monthly income is [Your Monthly Income].

I am interested in understanding the loan options available to me, including interest rates and terms. I am looking forward to discussing my application further and am hopeful for a positive response.

Thank you for considering my request. Please feel free to contact me at [Your Phone Number] or [Your Email Address] at your earliest convenience.

Sincerely,  
[Your Name]