

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Admissions Office]  
[University/College Name]  
[University Address]  
[City, State, Zip Code]

Dear [Admissions Officer's Name],

Subject: Follow-Up on Admission Application

I hope this letter finds you well. I am writing to follow up on my application for admission to [Program Name] at [University/College Name] for the [term/year]. I submitted my application on [submission date] and wanted to express my continued interest in the program.

I am eager to contribute to and learn from [University/College Name] and am particularly drawn to [mention any specific feature of the program or university that excites you]. If there are any updates regarding my application status or if you require any further information from my side, please let me know.

Thank you for your time and consideration. I look forward to your response.

Sincerely,

[Your Name]

[Your Application ID, if applicable]