

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[VC Firm Name]  
[VC Representative's Name]  
[VC Firm Address]  
[City, State, Zip Code]

Dear [VC Representative's Name],

Subject: Proposal for Funding Opportunity

I hope this letter finds you well. I am writing to present an exciting investment opportunity in [Your Company Name], a [brief description of your company and industry]. Our company is seeking [specific amount] in funding to [briefly state the purpose of the funding, e.g., expand operations, develop a new product, etc.].

[Paragraph outlining the problem your company addresses and the market opportunity. Include data and statistics to support your claims.]

[Paragraph highlighting your unique value proposition, what differentiates your company from competitors, and why it is a compelling investment opportunity.]

[Paragraph discussing your team, including key members and their relevant experience and qualifications.]

[Paragraph providing details about your current traction (e.g., customer base, revenue, partnerships) and growth projections for the next several years.]

[Explain how the funds will be utilized and the potential return on investment for the VC firm.]

I would love the opportunity to discuss this proposal further at your convenience. Please feel free to contact me directly at [your phone number] or [your email address] to set up a meeting.

Thank you for considering this investment opportunity with [Your Company Name]. I look forward to your positive response.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]