

[Your Name]
[Your Title]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Investor's Name]
[Investor's Title]
[Investor's Company Name]
[Investor's Company Address]
[City, State, Zip Code]

Dear [Investor's Name],

Subject: Funding Proposal for [Your Company Name]

I am [Your Name], the [Your Title] of [Your Company Name]. We are currently seeking funding to [briefly describe purpose of funding, e.g., "expand our product line," "enter new markets," etc.].

Our company, [Your Company Name], has [briefly describe what your company does, its mission, and its unique selling propositions]. Since our establishment in [Year], we have [mention any significant achievements or growth metrics].

We are seeking [specific amount] in funding to [provide a brief overview of how the funds will be utilized]. We believe that with your support, we can [explain potential outcomes and impact].

Attached to this letter, you will find our business plan and financial projections, which further outline our strategy and expected growth. I would love the opportunity to discuss this in more detail and explore how we could work together.

Thank you for considering our proposal. I am looking forward to the possibility of collaborating with you and your team.

Best regards,

[Your Name]
[Your Title]
[Your Company Name]
[Website URL] (if applicable)

Attachments: Business Plan, Financial Projections