

[Your Name]
[Your Title]
[Your Company]
[Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[VC's Name]
[VC's Title]
[VC Firm Name]
[VC Firm Address]
[City, State, Zip Code]

Dear [VC's Name],

Subject: Letter of Intent for Partnership

I am writing to express my intent to explore a potential partnership between [Your Company] and [VC Firm Name]. Our company specializes in [brief description of your company and its market], and we believe that a collaboration could significantly enhance our mission and drive innovation in the [industry/sector].

We are seeking to leverage your expertise and resources to [specific goals or outcomes you hope to achieve through the partnership]. We envision that by working together, we can [describe mutual benefits of the partnership].

I would appreciate the opportunity to discuss this potential partnership further and elaborate on our vision. Please let me know a suitable time for a meeting or call at your convenience.

Thank you for considering this opportunity.

Sincerely,

[Your Name]
[Your Title]
[Your Company]