

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Letter of Invitation for Visa Application

Dear Sir/Madam,

I, [Your Full Name], a resident of [Your Country], am writing to invite [Visitor's Full Name], a citizen of [Visitor's Country], to visit me from [Start Date] to [End Date]. The purpose of this visit is [explain purpose, e.g., tourism, family visit, business meeting].

During their stay, I will provide accommodation at my residence and cover all living expenses. We plan to visit [list any places or activities planned] during their time here.

[Visitor's Full Name] will return to [Visitor's Country] after this visit as they have [mention ties to their home country, e.g., family, job, etc.].

Please find attached copies of my [mention any relevant documents, e.g., passport, proof of residence].

Thank you for considering this request. Should you require further information, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]