

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate or Embassy Name]  
[Consulate or Embassy Address]  
[City, State, ZIP Code]

Subject: Financial Support Letter for Visa Application

Dear [Consulate/Embassy Official's Name],

I am writing to provide my financial support for [Applicant's Name], who is applying for a [type of visa] to [Destination Country]. I understand that financial stability is an important criterion for visa approval, and I assure you that I will be fully responsible for all the necessary expenses during [his/her/their] stay in [Destination Country].

I am currently employed as [Your Job Title] at [Your Employer's Name], and I have a stable income sufficient to support [Applicant's Name]. My monthly salary is [Your Monthly Salary], and I have adequate savings in my bank account, which can be verified with the attached bank statements. I will cover the following expenses for [Applicant's Name]:

1. Accommodation
2. Food and daily expenses
3. Transportation
4. Health insurance
5. Tuition fees (if applicable)

Attached to this letter, you will find the following documents as evidence of my financial capability:

- Bank statements for the last [number] months
- Employment verification letter
- Pay stubs for the last [number] months

Please do not hesitate to contact me via email or phone if you require any additional information or documentation.

Thank you for considering this letter as part of [Applicant's Name]'s visa application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]