

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Company's Name]
[Company's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally express my concerns regarding the issues I have been experiencing with the [VB application name] since [date].

Despite my initial satisfaction with the application, I have encountered several persistent problems, including:

1. [Issue 1: Describe the problem briefly]
2. [Issue 2: Describe the problem briefly]
3. [Issue 3: Describe the problem briefly]

These issues have significantly affected my productivity and overall experience with the application. I have attempted to resolve these problems by [mention any steps taken, such as reaching out to support, checking for updates, etc.], but unfortunately, the issues remain unresolved.

I kindly request your immediate attention to these matters and would appreciate any guidance or support you can offer to rectify the situation.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,
[Your Name]