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` `` `vba
Sub GenerateSampleLetters()
    Dim recipientName As String
    Dim recipientAddress As String
    Dim letterBody As String
    Dim closing As String
    Dim letterDate As String
    Dim letterContent As String

    ' Define recipient information
    recipientName = "John Doe"
    recipientAddress = "123 Main St, Anytown, USA"

    ' Define letter body
    letterBody = "Dear " & recipientName & ", " & vbCrLf & vbCrLf & _
    "We are pleased to inform you that your application has been approved."
    & vbCrLf & _
    "If you have any questions, please do not hesitate to contact us." &
    vbCrLf & vbCrLf

    ' Define closing
    closing = "Sincerely," & vbCrLf & "Your Company Name"

    ' Get current date
    letterDate = Format(Date, "MMMM DD, YYYY")

    ' Construct the full letter content
    letterContent = "Date: " & letterDate & vbCrLf & _
    recipientAddress & vbCrLf & vbCrLf & _
    letterBody & _
    closing
    ' Output the letter content
    Debug.Print letterContent
End Sub
` `` `

```