

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Subject: Invitation Letter for Visitor Visa

Dear [Consulate/Embassy Official's Name],
I, [Your Full Name], am writing to invite [Visitor's Full Name], who resides at [Visitor's Address], to visit me in [Your Country] for [specific purpose of visit, e.g., tourism, family reunion, etc.] from [start date] to [end date].

The purpose of [Visitor's Full Name]'s visit is to [explain the reason for the visit in detail, e.g., attend a wedding, spend time with family, etc.]. During their stay, they will reside at my home at the address mentioned above.

I assure you that [Visitor's Full Name] will return to [Visitor's Home Country] after the visit. I will ensure that all their expenses, including travel, accommodation, and other personal expenses, are covered during their stay in [Your Country].

Please find attached the following documents to support this invitation:

1. Copy of my passport/ID
2. Proof of residence
3. [Any other supporting documents]

I kindly ask you to grant [Visitor's Full Name] the necessary visa for their trip. If you need any more information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for considering this request.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]