

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I, [Your Full Name], residing at [Your Address], am writing this letter to invite you, [Visitor's Full Name], to visit me in [Your Country] for a period of [Duration of Stay] starting from [Proposed Start Date] to [Proposed End Date].

The purpose of your visit is [Explain the Purpose, e.g., tourism, family visit, etc.]. During your stay, you will be staying at my residence, and I will ensure that all your needs are taken care of, including accommodation and basic living expenses.

Please find attached [any required documents, if applicable] to support your visa application.

I sincerely hope you will consider this invitation and make arrangements for your visit. It will be a wonderful opportunity for us to spend time together.

Thank you for considering my invitation. If you have any questions or need further information, please feel free to contact me.

Warm regards,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Relationship to the Visitor]
[Additional Information, if required]