

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, ZIP Code]

Dear Sir/Madam,

I, [Your Full Name], am writing to invite [Visitor's Full Name], who resides at [Visitor's Address], to visit me in [Your Country] from [Start Date] to [End Date]. The purpose of this visit is to [state the purpose, e.g., spend time together, attend a family event, tourism, etc.].

I am a [Your Status, e.g., citizen, permanent resident] of [Your Country] and currently work as a [Your Occupation/Job Title] at [Your Employer/Company]. During their stay, [Visitor's Name] will be residing with me at my home, and I will be responsible for [mention any financial responsibilities, food, accommodations, or expenses].

Enclosed are copies of my [mention any supporting documents, e.g., passport, employment verification, recent bank statements, etc.], which will provide proof of my ability to support [Visitor's Name] during their stay.

I respectfully request that you grant [Visitor's Full Name] a visitor visa so they can come and spend time with me.

Thank you for considering this invitation. Please feel free to contact me via [your phone number or email] if you require any additional information.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]