

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Visitor's Name]  
[Visitor's Address]  
[City, State, Zip Code]

Dear [Visitor's Name],

I hope this letter finds you well. I am writing to formally invite you to visit me in [Your Location] for [duration of visit, e.g., two weeks] starting from [start date] to [end date].

During your stay, I would be delighted to show you around and share wonderful experiences together. We will explore local attractions, enjoy delicious meals, and create lasting memories.

As your host, I assure you that I will take responsibility for your accommodations and any related expenses during your visit.

Please find attached copies of my identification and other necessary documents to assist you with your visa application.

I truly hope you can make this visit happen, as it will mean a lot to me.

Feel free to reach out for any questions or further information.

Looking forward to your positive response.

Warm regards,

[Your Signature (if sending a physical letter)]

[Your Printed Name]