

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]
[Immigration Office Address]
[City, State, Zip Code]

Subject: Application for Family Visa Extension

Dear Sir/Madam,

I am writing to formally request an extension of my family visa (Visa Number: [insert visa number]) currently valid until [insert expiry date]. My family and I have been residing in [country] since [insert date of arrival] and we wish to continue our stay due to [briefly explain reason for extension, e.g., family circumstances, employment opportunities, etc.].

[Include any relevant details about your family members and their visa statuses, if applicable, and attach supporting documents that evidence your reason for extension.]

We appreciate your consideration of our application and look forward to receiving a favorable response.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Relationship to the Family Member(s) in Question]
[Relevant Document Attachments List]