

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Consulate General/Embassy Name]

[Embassy Address]

[City, State, Zip Code]

Subject: Family Visit Visa Application

Dear [Consulate Officer's Name],

I am writing to apply for a family visit visa to [Country Name] for the purpose of visiting my [relationship, e.g., brother, sister, parents] who reside at [their address].

I plan to visit from [start date] to [end date] and would appreciate your assistance in processing my application.

Enclosed with this letter are the following documents to support my application:

1. Completed visa application form
2. Copy of my passport
3. Proof of relationship (e.g., birth certificate, marriage certificate)
4. Financial statements or proof of employment
5. Invitation letter from my [relationship]
6. Travel itinerary

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]