

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Friend's Name]
[Friend's Address]
[City, State, Zip Code]

Dear [Friend's Name],

I hope this letter finds you well! I've been thinking it's about time I come for a visit. I would love to spend some quality time with you and catch up on everything that's been happening.

Would [suggest a date or weekend] work for you? I can bring some snacks and drinks for us to enjoy while we hang out.

Let me know if that date works, or if there's a better time for you. I'm looking forward to seeing you soon!

Best wishes,

[Your Name]