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[Your Bank's Letterhead]
[Bank's Name]
[Bank's Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]
Subject: Bank Statement for Visa Application of [Applicant's Full Name]
To Whom It May Concern,
This letter is to certify that [Applicant's Full Name], holder of account
number [Account Number], is a customer of [Bank's Name] since [Date of
Account Opening].
As of [Date], the current balance in the account is [Account Balance].
This balance reflects the funds available for the financial support of
[Applicant's Full Name] during their stay in [Destination Country].
Should you require any further information, please do not hesitate to
contact us at [Bank's Phone Number] or [Bank's Email Address].
Sincerely,
[Bank Officer's Name]
[Bank Officer's Title]
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[Bank's Name]