

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]  
Subject: Visa Application for My Parents  
Dear Sir/Madam,

I hope this letter finds you well. I am writing to formally request a visitor visa for my parents, [Father's Name] and [Mother's Name], who wish to visit me in [Country Name] for [duration of stay, e.g., three months] starting from [proposed arrival date].

[Briefly explain your relationship with your parents and the purpose of their visit. Include any relevant details about your life in the country they are visiting, such as employment, or studies.]

To support their application, I have included the following documents:

1. A copy of my passport and visa/residency permit.
2. Proof of my financial capability to support them during their stay (bank statements, pay stubs, etc.).
3. A copy of their travel itinerary, including flight bookings and accommodation arrangements.
4. Evidence of ties to their home country (property ownership, employment letters, etc.) to assure their return after the visit.

I kindly request that you consider their application favorably, as this visit means a lot to our family. If you require any further information or documentation, please do not hesitate to contact me.

Thank you for considering this request.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]