

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Sponsorship Letter for Parents Visa Application

Dear Sir/Madam,

I, [Your Full Name], residing at [Your Address], am writing to confirm my sponsorship for my parents, [Father's Full Name] and [Mother's Full Name], who wish to visit me in [Country] for [duration of visit].

I am a [Your Occupation] and a [Your Visa Status] holder in [Country]. I will be financially responsible for all their expenses during their stay, including travel, accommodation, dining, and any other personal expenses. Enclosed with this letter, you will find the following documentation to support their visa application:

1. Copy of my passport/visa
2. Proof of income/employment (e.g., pay stubs, bank statements)
3. Proof of relationship (e.g., birth certificate)
4. [Any other relevant documents]

I kindly ask you to consider their application favorably. If you have any questions or require further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your time and consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]