

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear [Consul/Officer's Name],

Subject: Request for Visitor Visa for My Parents

I hope this letter finds you well. My name is [Your Name], and I am a resident of [Your Country/City] holding [Your Visa/Status, e.g., Permanent Resident, Citizen, etc.]. I am writing to formally request visitor visas for my parents, [Father's Name] and [Mother's Name], who reside at [Parents' Address].

The purpose of their visit is to spend time with me and my family, as well as to experience the culture and attractions of [Your Country]. Their planned visit is from [start date] to [end date], and I can assure you that they will return to [Home Country] after their stay.

I will be financially responsible for their trip, covering all expenses including travel, accommodation, and other needs during their visit. I have attached all necessary documents to support this request, including:

1. Copies of my identification and proof of residency
2. Proof of my financial status (bank statements, employment letter, etc.)
3. Any additional documents as per visa requirements

I kindly ask for your consideration in granting them the necessary visitor visas. Thank you for your time and attention to this matter. If you require any further information or documentation, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]