

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]  
Subject: Vehicle Sale Purchase Agreement  
Dear [Recipient's Name],  
This letter serves as a formal agreement for the sale and purchase of the vehicle described below:  
\*\*Vehicle Details:\*\*  
Make: [Vehicle Make]  
Model: [Vehicle Model]  
Year: [Vehicle Year]  
VIN: [Vehicle Identification Number]  
Mileage: [Current Mileage]  
\*\*Sale Details:\*\*  
Purchase Price: \$[Amount]  
Payment Method: [Cash, Bank Transfer, etc.]  
Date of Transaction: [Date]  
I, [Your Name], hereby agree to sell the above-mentioned vehicle to [Recipient's Name] for the agreed purchase price of \$[Amount]. The vehicle is being sold "as-is" without any warranties.  
Please confirm your acceptance of this agreement by signing below.  
Sincerely,  
[Your Signature]  
[Your Printed Name]  
\*\*Acceptance:\*\*  
I, [Recipient's Name], agree to the terms stated in this vehicle sale purchase agreement.  
[Recipient's Signature]  
[Date]