

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Seller's Name]
[Seller's Address]
[City, State, Zip Code]
Subject: Vehicle Purchase Agreement
Dear [Seller's Name],
This letter serves as a formal agreement for the purchase of the vehicle
as outlined below:
Vehicle Details:
Make: [Make of Vehicle]
Model: [Model of Vehicle]
Year: [Year of Vehicle]
VIN: [Vehicle Identification Number]
Odometer Reading: [Current Mileage]
Purchase Price:
The total purchase price for the vehicle is \$[Price].
Payment Terms:
I will provide a payment of \$[Deposit Amount] as a deposit on [Deposit
Date], with the remaining balance due on or before [Balance Due Date].
Condition of the Vehicle:
The vehicle is being sold in [describe condition, e.g., "as-is" or "good
condition with no known issues"].
Additional Terms:
[List any additional agreements, warranties, or contingencies here.]
Please find my signature below to confirm my agreement to the terms
stated above.
Sincerely,
[Your Signature]
[Your Printed Name]
[Seller's Signature]
[Seller's Printed Name]