

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to verify my address as part of the [reason for verification, e.g., application, registration, etc.].

My current address is:

[Your Address]
[City, State, ZIP Code]

Please let me know if you require any further information or documentation to complete the verification process.

Thank you for your attention to this matter.

Sincerely,
[Your Name]