

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Hiring Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],
I am writing to express my interest in the Utility Worker position at [Company's Name] as advertised [where you found the job listing]. I believe my skills and experience make me a strong candidate for this role.

In my previous role at [Your Previous Company], I [describe a relevant duty or responsibility], which helped me develop [mention relevant skills or experience]. I am proficient in [list any relevant tools, equipment, or systems you can use], and I have a strong commitment to safety and efficiency.

I am eager to bring my expertise in [mention another relevant skill or experience] to [Company's Name] and contribute to the success of your team. I admire [mention something specific about the company or its values], and I would be proud to be a part of it.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms align with the needs of your team. Please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,
[Your Name]