

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Date]

[Utility Company Name]  
[Customer Service Address]  
[City, State, ZIP Code]

Subject: Notification of Utility Bill Increase

Dear [Utility Company Name/Customer Service Manager],

I hope this message finds you well. I am writing to express my concerns regarding the recent increase in my utility bill, account number [Your Account Number].

I have noticed that my bill has increased from [Previous Amount] to [New Amount] starting from [Date of Increase]. I would appreciate it if you could provide further clarification on the reasons behind this increase. Additionally, I would like to understand if there are any upcoming changes, programs, or assistance options that may be available to help customers manage these increases more effectively.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Phone Number]