

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Utility Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Inquiry Regarding Utility Bill Increase

Dear [Utility Company Representative's Name],
I hope this letter finds you well. I am writing to express my concern regarding the recent increase in my utility bill for the account number [Your Account Number].

Upon reviewing my latest bill, I noticed a significant rise in the charges compared to previous months. As a long-time customer, I would appreciate any explanation for this increase and whether there are any available options to manage or appeal this change.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]