

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Utility Company Name]
[Utility Company Address]
[City, State, Zip Code]

Subject: Objection to Utility Bill - Account Number [Your Account Number]

Dear [Utility Company Customer Service Department/Specific Contact Name],

I am writing to formally contest the utility bill I received for the billing period of [Billing Period Dates], which indicates a charge of [Bill Amount].

I believe there may be an error in the billing due to [brief explanation of the reason for your objection, e.g., unusually high charges, incorrect meter reading, etc.].

Upon reviewing my previous bills, I have noticed [mention any discrepancies or relevant details, e.g., "the average bill for the past six months has been significantly lower than the current charge."].

I kindly request a detailed breakdown of the charges for this bill and any supporting documentation that can clarify the billing calculation. Additionally, I would appreciate it if you could review my account and assess the accuracy of this charge.

Please let me know how we can resolve this matter promptly. I look forward to your prompt response and assistance in this matter.

Thank you for your attention to this issue.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Account Number]