

[Your School's Letterhead]

[Date]

[Volunteer's Name]

[Volunteer's Address]

[City, State, Zip Code]

Dear [Volunteer's Name],

On behalf of [School Name] and the entire community, I would like to extend our heartfelt gratitude to you for your invaluable contributions as a volunteer for our Junior Varsity program. Your time, effort, and dedication have made a significant impact on our students and the overall success of the program.

Thank you for [specific contributions, e.g., coaching, organizing events, mentoring the students]. Your commitment to fostering a positive environment has not gone unnoticed, and we are truly grateful for your support.

We hope to see you involved in future activities and look forward to continuing this partnership.

Once again, thank you for being such a vital part of our team.

Warmest regards,

[Your Name]

[Your Title]

[School Name]

[Contact Information]