

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee's Name]  
[Organization/Scholarship Name]  
[Address]  
[City, State, Zip Code]

Dear Scholarship Committee Members,

I am writing to express my interest in applying for the [Scholarship Name] and to provide my background and qualifications for your review. As a [Current Grade, e.g., junior or senior] at [School Name], I have maintained a [Your GPA] GPA while balancing [describe any extracurricular activities, jobs, or community service]. My passion for [specific subject or field related to the scholarship] has driven me to seek opportunities that challenge my growth and expand my knowledge.

I have been involved in [mention any relevant experiences or achievements], which have further solidified my dedication to [mention your career goals or aspirations]. I believe that the support from [Scholarship Name] would greatly assist me in pursuing my educational goals at [intended college or program].

Thank you for considering my application. I am looking forward to the opportunity to contribute to [mention any specific aspects of the scholarship program or organization].

Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]  
[Your School Name]