

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Doctor's Name]  
[Medical Facility Name]  
[Facility Address]  
[City, State, Zip Code]

Dear [Doctor's Name],

I am writing to formally request urgent medical care for [Patient's Full Name], who is experiencing [brief description of medical issue]. Given the nature of the symptoms, we believe that immediate attention is necessary.

[Patient's Name] has been experiencing [specific symptoms] since [date], and the condition has notably worsened, leading us to seek your assistance. We are concerned about the potential implications if timely treatment is not provided.

We kindly ask for your help in scheduling an urgent appointment at your earliest convenience. Please let us know what steps we should take next, and if additional information is needed, feel free to reach out to me. Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,  
[Your Name]