

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consultant's Name]
[Consultant's Company]
[Consultant's Address]
[City, State, Zip Code]

Dear [Consultant's Name],

Subject: Feedback on UX Consultant Project

I hope this message finds you well. I wanted to take a moment to provide feedback on our recent collaboration regarding the [Project Name].

1. ****Project Objectives****

- [Briefly outline project goals and objectives]

2. ****Strengths****

- [Highlight specific strengths and successes observed in the project]

3. ****Areas for Improvement****

- [Discuss any challenges or areas that could be enhanced in future projects]

4. ****Overall Impression****

- [Share your overall thoughts about the consultant's performance and project outcome]

5. ****Next Steps****

- [Mention any follow-up actions or future collaboration possibilities]

Thank you for your hard work and dedication on this project. I look forward to your continued contributions.

Best regards,

[Your Name]
[Your Position]
[Your Company]